

FIKA

PRODUCTIONS PLAN

MARHC - APRIL SET GOALS AND BUDGET

Define the purpose and outline a detailed budget and project proposal. Schedule and apply for funding.

MAY - JUNE PERFORMANCE DEVELOPMENT

Residency period at Dynamo
Marketing: Promoevent at Krudttønden, Creating marketing materials and contacting schools

JULY MARKETING & PREP

Find volunteers and hire technicians. Send invitations and create a marketing plan (social media, email, etc.) to promote the performance.

PLAN GUEST EXPERIENCE AND LOGISTICS

Coordinate seat reservation and cafe opening hours with Krudttønden.

AUGUST: PROJECT PERIOD

Set up at Krudttønden; light, sound, scenography.
Tech run and dress rehearsal

EXECUTE AND REVIEW

On event day, monitor the event and handle any issues. Afterward, follow up with attendees and evaluate for future improvements.

PROJECT PERIOD

FIKA/ august 2026

17

Monday
8.30-15.00

Krudttønden

SET UP AND TECH RUN/ SETTING THE STAGE

Light and music set up, Scenography,
Techrun

24

Monday
8.30-15.00

Krudttønden

REST DAY/ DAY OFF

18

Tuesday
8.30-15.00

Krudttønden

DRESS REHEARSAL / FEEDBACK & PREMIERE PREP

Warmup,
Dress rehearsal (with audience)
Feedback session and premiere preparation

25

Tuesday
8.30-15.00

Krudttønden

PERFORMANCE / VIDEOGRAPHER

Warm up & set up
Performance + Filming of the show for future
development
After show: filming of small video clips for
marketing

19

Wednesday
8.30-15.00

Krudttønden

PREMIERE/ FIRST SCHOOL SHOW

Warm up & set up
Premiere
feedback session

26

Wednesday
8.30-15.00

Krudttønden

PERFORMANCE / PHOTOGRAPHER

Warm up & set up
Performance + Photographer taking pictures of
the show
After show: photoshoot for extra pictures

20

Thursday
8.30-15.00

Krudttønden

PERFORMANCE / OUTSIDE EYE & REHEARSAL TIME

Warm up & set up
Performance
feedback session & rehearsal

27

Thursday
8.30-15.00

Krudttønden

PERFORMANCE / SCHOOL:

Warm up & set up
Performance
feedback session & rehearsal

21

Friday
8.30-15.00

Krudttønden

PERFORMANCE / SCHOOL:

Warm up & set up
Performance
feedback session & rehearsal

28

Friday
8.30-15.00

Krudttønden

PERFORMANCE / SCHOOL:

Warm up & set up
Performance
feedback session

22

Saturday
8.30-15.00

Krudttønden

PERFORMANCE / 2 SHOW DAY

Warm up & set up
Performance

29

Saturday
8.30-15.00

Krudttønden

PERFORMANCE / 2 SHOW DAY

Warm up & set up
Performance
feedback session

23

Sunday
8.30-15.00

Krudttønden

PERFORMANCE / SETTING THE STAGE

Warm up & set up
Performance

30

Sunday
8.30-15.00

Krudttønden

PERFORMANCE / SETTING THE STAGE

Warm up & set up
Performance
Clean up (other users in the space before next
performance)

For now this schedule is an early draft. Changes might occur due to funding/changes in venue schedules etc.

**First draft schedule for production period
@krudttønden**

**FIKA UGE 34 & 35
SKEMA**

	Krudttønden						
	Monday 17/8	Tuesday 18/8	Wednesday 19/8	Thursday 20/8	Friday 21/8	Saturday 22/8	Sunday 23/8
8.30-9.45	Set up of stage	Tech run	Set up + warm up	Set up + warm up	Set up + warm up	Set up + warm up	Set up + warm up
10.-12.00	Lights	Rehearsal time	School show	School Show+Outside eye	School Show+Outside eye	Morning show	Morning Show
12.-13.30	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
13.30-15.00	Rehearsal		Feedback	Feedback		Day show	
			Rehearsal				
	Monday 24/8	Tuesday 25/8	Wednesday 26/8	Thursday 27/8	Friday 28/8	Saturday 29/8	Sunday 30/8
8.30-9.45		Set up + warm up	Set up + warm up	Set up + warm up	Set up + warm up	Set up + warm up	Set up + warm up
10.-11.12.00		Filming	School show	School Show+Outside eye	School Show	Morning show	Morning Show
12.-13.30		Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
13.30-15.00		Pictures	Feedback	Feedback		Day show	
				Rehearsal			

**For more information please contact
info@cphcircusspace.dk**
