# Administrativt Ressourcecenter Børne- og Ungdomsforvaltningen



### Dear parent

Your child is to start school soon, and the public schools in The City of Copenhagen look forward to welcoming you.

#### Choose a school

Your child belongs to a specific school (district school), which is determined by your child's address. Your child is guaranteed a place at the district school. If you are not sure which district school your child belongs to, you may enter your child's address at <a href="https://www.kk.dk/skoleindskrivning">www.kk.dk/skoleindskrivning</a> and see the district school.

In Denmark, we have open enrolment. You may choose to put your child on a waiting list for another public school than the district school. Your child will only be offered a place at another school if this school has vacancies. At <a href="www.kk.dk/skoleindskrivning">www.kk.dk/skoleindskrivning</a>, you will find the answers to the most frequently asked questions about school enrolment.

#### Choose an after-school centre

Each school in The City of Copenhagen offers after-school care. Your child is guaranteed a place in the after-school centre belonging to the school which he/she is to attend. If you wish for your child to attend an after-school centre, you must enrol your child at the same time as you enrol it in school.

# When and how do you enrol your child in school and an after-school centre?

You enrol your child using the digital self-service solution at <u>www.kk.dk/skoleindskrivning</u>. Here, you can register which school you wish your child to attend, and whether you wish to enrol your child in an after-school centre.

You may enrol your child from:

# Monday 6 November 2023 until Sunday 26 November 2023

To enrol your child in school and an after-school centre, you must have the same home address as your child.

If you need help enrolling your child, please contact the district school.

### Is your child not to attend public school in The City of Copenhagen?

If your child is not going to attend a public school in The City of Copenhagen, you must state this and the reason why at the self-service solution here: <a href="https://indskrivning.dk/indskrivning/login.aspx?s1=996996">https://indskrivning.dk/indskrivning/login.aspx?s1=996996</a>.

# When will we notify you?

In the beginning of February, we will inform you of which school your child must attend. You will receive a letter in your digital mailbox from the school which your child has been admitted to.

Best regards

The City of Copenhagen
Børne- og Ungdomsforvaltningen